



 Office of the Archbishop



19 December 2019

Role Description

Delegate for Plenary Council 2020 and 2021 Sessions

Role: Plenary Council Delegate - Archdiocese of Perth

This is a voluntary role, nominated by the Most Rev Timothy Costelloe SDB, Archbishop of Perth. The final selection of four delegates will be made by the Bishops' Commission for the Plenary Council and endorsed by the Australian Catholic Bishops' Conference.

This role is for a period of seventeen (17) months from March 2020 to July 2021.

Key Areas and Responsibilities

The work of the delegate is always in the context of faith and prayer to:

- a. participate in the process of communal discernment and actively contribute to all aspects of the Plenary Council Sessions;
- b. attend meetings and participate in the practices of listening and dialogue, spiritual conversations and communal reflective sharing;
- c. preparing in advance by reading the information provided, encouraging and enabling the individual contribution of fellow delegates;
- d. attend and participate in the formation programs as requested by the President of the Plenary Council and the Plenary Council Facilitation Team and take personal responsibility for your own ongoing formation and learning in order to fulfil your role of delegate.

Essential Knowledge, Skills & Attributes

- a. Commitment to the faith, life and ministries of the Catholic Church in Australia and the mission of God.
- b. Ability to work in a team of diverse people and collaborate in order to achieve a shared objective.
- c. Practical experience within the pastoral life of the Catholic Church.
- d. An ability and willingness to actively participate in a range of meetings, including the formal sessions of the Plenary Council.
- e. An understanding of information privacy principles and that the work of a delegate involves interaction with confidential information.



Desirable Knowledge, Skills & Attributes

- a. Previous experience of participating in communal discernment that is, coming to a shared decision using processes of listening, prayer, reflection and dialogue.
- b. Experience in engaging with the life of the Australian Catholic Church.
- c. Organised, with an ability to manage your own time and commitments.

Accountability

Delegates are appointments of the Australian Catholic Bishops' Conference and are accountable to them through the Chair of the Bishops' Commission for the Plenary Council.

Organisational Environment

The Bishops' Commission for the Plenary Council (BCPC) oversees the planning for and preparation of a Plenary Council, which the Church in Australia will celebrate in 2020 and 2021.

Delegates must conduct themselves with the highest level of integrity.

As a volunteer, each delegate is responsible for their own working environment. The personal work environment must comply with relevant State work health and safety legislative requirements.

Expenses

All delegates will be supported to enable them to participate in the Plenary Council processes for the duration of their appointment.

Approved delegate expenses as budgeted for in the project costs of the Plenary Council, will be paid by the Australian Catholic Bishops' Conference. This includes approved delegate flights, accommodation and associated administrative costs.

Enquiries can be directed to:

Mr Daniel Lynch
Director, Office of the Archbishop
via email at daniel.lynch@perthcatholic.org.au or by telephoning (08) 6104 3650

Mr Tony Giglia
Archdiocesan Coordinator - Plenary Council
via email at tony.giglia@perthcatholic.org.au or by telephoning (08) 6104 3600

Completed applications must be sent via email to:

Ms Jennifer Lazberger
Executive Assistant to Archbishop Costelloe SDB
at archexec@perthcatholic.org.au by **5.00pm Friday 17 January 2020.**