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Application to Publish or Quote from the Archives Collection

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Please complete all sections and sign the Declaration (over page).

1 Full name and contact details of applicant

Surname			
First name			
Address	Work Phone		
	Mobile		
	Email		
Organisation			

2. Application to publish or quote

I am creating the following project:

- Exhibit or display Publication (printed matter) Broadcast (radio, television, film)
 Multi media (CD_ROM, DVD, video) Website (internet, intranet) Other

Please provide the title or description of the project: For publications please include the title and publisher; for exhibitions or displays please include the name and location of the gallery, museum or public space; for broadcasts – the details of the broadcast; for websites – the URL.

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3. I request permission to use the following:

- Textual records
 Photograph
 Map or plan
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4. List of material: (Archivist to complete)

Reference code (collection/series/item)	Title/description	Date

Note: Permission requests are for one time use only. If you wish to re-issue, re-broadcast or re-publish, please submit another request form.

5. Declaration

If permission is granted, I understand and agree to abide by the following conditions:

1. Compliance with the requirements of the *Copyright Act 1968* is my responsibility and the Archives of the Catholic Archdiocese of Perth is not liable if I fail to comply. I accept responsibility for obtaining the consent of the copyright owner if necessary.
2. I will include in the publication acknowledgement of the source of the items described on this application as *Archives of the Catholic Archdiocese of Perth*

Name (PRINT): _____

Signature: _____ Date: _____

6. Approval

Recommendation			
Authorised Officer		Date	
Notification to applicant			