



Archives of the Roman Catholic Archdiocese of Perth

REQUEST FOR COPY OF BAPTISM/CONFIRMATION CERTIFICATE

The staff of the Archives of the Catholic Archdiocese of Perth ("the Archives") will attempt to process your request promptly. There is no charge for the issue of a certificate. Please let us know if the request is urgent.

In the event that our search returns no result, the staff of the Archives will strive to provide guidance as to how to locate the baptism record.

Please note that the Archives holds the Sacramental records (Baptisms and Confirmations) originating from the Cathedral, together with some others. Requests for certificates of baptisms performed in other parishes of the Archdiocese should be directed to the relevant Parish.

The Archives is concerned to protect your privacy. We reserve the right to withhold information protected by the Church's canons or State legislation.

Full name and contact details of applicant

Type of sacrament	Baptism/Confirmation
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Place of Baptism/Confirmation (Church/Parish/Town)	
Full name	
Date of Birth	
Date of Baptism (if known)	
Father's Name	
Mother's Name	
Reason for Requesting The Certificate	

Name			
Postal Address	Work Phone		
	Mobile		
	Email		



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2 Office Use only – Search Result

Search Result		Certificate Issued	
		Certificate posted or collected	
		Staff member	

The Catholic Church Archives is a Not for Profit institution and, as such, does not charge fees for services. However, donations to cover the costs incurred would be much appreciated.

- Cash donations can be made in person at the Archives at the time of your visit
- Cheques can be made payable to payable to CATHOLIC CHURCH ARCHIVES. (Postal address: 40A Mary Street, HIGHGATE Western Australia 6003).
- Bank transfers can be made to;

Account Name: The Roman Catholic Arch. Of Perth

BSB : 086-006

Account : 79586 3781

Reference : **Archive**-donation

Unfortunately, we cannot issue a tax deductible receipt.

File path: W:\Archives Manual\Access application forms and procedures\Sacramental Certificate request Procedures/REQUEST FOR COPY OF BAPSTIM.CONFIRMATION CERTIFICATE FORM



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