



# APPLICATION FOR ACCESS TO THE ARCHIVES

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Archives and Information  
Governance Office

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APPLICANT DETAILS	
NAME:	
ADDRESS:	
PHONE:	
EMAIL:	

**Research Topic:**

*(For example: people, places or organisations)*

**Intended Research Outcome:**

*(For example: post-graduate thesis, conservation plan or book publication)*

**Records Requested:**

- 1.
- 2.
- 3.
- 4.



<b>REFEREE OR COURSE CONTROLLER</b>	
<b>NAME:</b>	
<b>OCCUPATION/POSITION:</b>	
<b>ADDRESS:</b>	
<b>PHONE:</b>	
<b>EMAIL:</b>	

**STATEMENT OF HONOUR:** *(Please read and sign)*

I undertake that I will not make known or publish any information contained in these records that may cause embarrassment or distress to other persons or organisations.

I will not use any personal details relating to any date since 1920.

I will not publish or include in any essay or thesis that will be made available to the public material from these sources, without obtaining the permission of the Archbishop of Perth or his delegate to use the material in this way.

I will not make use of material that does not pertain to the subject of my research.

I shall acknowledge the Archive in the approved form and shall provide the Archive with a copy of the essay, thesis or published work.

**Signed:**

**Date:**



**STATEMENT OF PERMISSION:** *Archive Office use*

I hereby give permission for \_\_\_\_\_

To be given access to the following records for the purposes stated on the Access Application, subject to any modifications noted below:

1. The applicant complies with the Archives Office Access, Research and Publication policies.
2. (Agreement pertinent to the application)
3. Digital copies must be destroyed when the (research work/book/paper) has been completed.
4. A hard copy of the publication/thesis must be provided to the Archives Office

This permission expires 12 months from the date of application, on the condition that the undertaking made above, and the rules of the Archives of the Roman Catholic Archdiocese of Perth are duly observed.

**Signed:** \_\_\_\_\_

*Archbishop of the Roman Catholic Archdiocese of Perth or his delegate*

**Date:** \_\_\_\_\_

**DONATION INFORMATION**

The Catholic Church Archives is a Not for Profit institution and, as such, does not charge fees for services. However, donations to cover the costs incurred would be much appreciated.

Cash donations can be made in person at the Archives at the time of your visit.

Cheques can be made payable to CATHOLIC CHURCH ARCHIVES. (Postal address: 40A Mary Street, Highgate Western Australia 6003).

Bank transfers can be made to:

**Account Name:** The Roman Catholic Arch. Of Perth

**BSB:** 086-006

**Account:** 79586 3781

**Reference:** Archive-donation

Unfortunately, we cannot issue a tax deductible receipt

**Collection Notice:**

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